

JRES PAC Meeting Minutes – February 5, 2018

IN ATTENDANCE: Jennifer Davis (PAC President), David Takahashi (PAC Vice-President), Sarah Riley (PAC Treasurer), Carol DeFehr (JRES Principal), Allisa Tanner (Teacher Representative) Tracey Meldrum (Past PAC President), Tiffany MacKinnon, Carmen Pawlyshyn, Allisa Tanner, Kathryn Schultz, Aron Andersen, Melissa Finch.

I. WELCOME AND INTRODUCTIONS:

Jennifer welcomed all attendees and motioned to open the meeting. Sarah seconded the motion. Meeting called to order 6:05PM. Jennifer Davis called to have agenda approved.

Tiffany MacKinnon motioned to approve agenda. Carmen Pawlyshyn seconded. The agenda is approved.

II. OLD BUSINESS:

December minutes adopted: Draft minutes were circulated to attendees of meeting via email for review. With no objections or responses received for revisions,

Tiffay MacKinnon motioned to approve minutes. Carmen Pawlyshyn seconded. The motion carried. January minutes approved.

III. STANDING REPORTS: JRES PAC OPERATIONS AND COMMUNICATION

1) District PAC Report:

- The school board is presently working on a new Vapor smoking policy.
- The School Board has approved water filters for schools. SD 73 will install lead-filtered water stations in every district school to ensure all students have access to the safest possible drinking water.
- The JRES is seeking members to formally represent the JRES at future DPAC meetings.

2) Treasurer's Report: Sarah Riley presented.

Attendees were provided with a current financial report and proposed expenditures, a copy of which is attached.

3) Juniper Ridge Community Association (JRCA):

- The JRCA is hosting another Safety Day. Although the JRCA is not planning on collecting fees to attend the event, they invited the JRES PAC to get involved and were open to the idea of leveraging the event as JRES PAC fundraiser. A request was made by Tiffany MacKinnon for the JRES to fund \$200 to be used to purchase snacks during the vent.

David Takahashi motioned to approve the JRES PAC invest \$200 in the event. Kimberly Turner seconded. The motion carried.

4) Fundraising Committee: Kimberly Turner presented.

- Team is gearing up for the Spring Social Event that is tentatively scheduled to take place in May (Perhaps May 11)

- Kimberly is looking for members to form a formal Spring Social Committee. The team will be looking at coordinating the event and engaging with the Principal, Teachers, and Community
- Requests:
 - Posting on PAC page to start the Fund Raising Committee
 - Budget needed to kick-off. Projected start-up investment will be \$2,000-\$3,000 which is expected to provide a return from the event itself (ticket sales, donations, auction, cash bar etc.)

David Takahashi motioned to approve the JRES PAC invest \$200 in the event. Kim seconded. The motion carried.

5) Hot Lunch Committee:

Parent Question: Is there a possibility to offer hot lunches more frequently. (i.e. weekly) The service is a good fund raiser for the PAC and could be leveraged to generate additional revenue. In addition, many in attendance voiced that it was convenient. Next steps: Carol Defehr will request feedback from the staff. PAC will discuss in more detail with Tasha to better understand the commitment and identify additional concerns. Once feedback is solicited and discussed, an on-line poll will be considered to gauge broader Parent support for the initiative.

IV. PLANNING

1. Technology:

In response for information made by the JRES PAC, Carol Defehr provided an update on discussions that have been happening within the faculty and admin regarding the use of technology. The discussion focused on the long-term plan for technology deployment in the school and how it will be linked to the delivery of the curriculum. As part of the request process, teachers were asked to provide a ‘wish list’ for technology that would enhance their programs and classroom teaching. There was a discussion on existing sources of funding for technology hardware and software and funding streams currently include money from the District and additional budget and grant money that Carol Defehr applies for.

Carol Defehr shared a near- & long term vision of technology that would play a critical role in improving the overall ability of the school to deliver a powerful, multi-channel learning experience for students while preparing them for the future. Carl Defehr distributed an itemized summary of the projected needs. The document detailed specific hardware that included the addition of more Chrome Books and Carts for classrooms and additional tablets. The summary also identified a projected training component and staff incentives. In sum the projected investment for all three components was approximately \$67,000. (Technology wish list, \$57K, Training and Support \$2.8K, Incentives \$6.5K)

Carol also reviewed how teacher training was a vital part of the technology initiative to ensure that technology was being leveraged effectively and efficiently by the teachers. Some training sessions are provided at the school district level and others involve targeted, on-site sessions delivered to the staff of the JRES. Carol made a request from the PAC to reimburse \$700 funding for teacher & staff technology training.

Members in attendance discussed the merits and appropriateness of having the PAC invest in technology resources for the school and that the approach to adopting and deploying technology was multi faceted, requiring not only the hardware, but software and training and on-going support. Carol shared that presently, some of this is offered through the School District and that the District’s procurement team is able to secure the best

pricing. However, to adequately fulfill the near-term requirements, the School would like to request a partnership commitment and investment from the PAC to share in the development of the technology platform. Members discussed the possibility of developing a long-term strategy to support this initiative by aligning future fund raising and creating a special account to service this commitment.

David Takahashi motioned to approve a JRES PAC long-term investment of up to \$60,000, over a three-year (36 month) period of time, with the contingency that the PAC be provided with specific budget details and approval authority over future purchases from the 'special', PAC technology account, as well a periodic updates form staff, teachers and students on how the technology is being used in the classroom. Carmen Pawlsysn(?) seconded. The motion carried.

Tiffany McAckinnon motioned to approve a JRES PAC investment \$700 and reimburse the teacher training related to technology. Carmen Pawlsysn seconded. The motion carried.

V. PRINCIPAL'S REPORT: Carol DeFehr provided a report which is attached.

VI. NEW BUSINESS

- a) Our school's leadership is taking a proactive role in the YMCA's Strong Kids initiative. Y programs keep kids, teens and families healthy, active and engaged. Many families in our community do not have the resources to access healthy activities. The Strong Kids Campaign raises money to provide financial assistance to kids and families, ensuring that the Y is accessible to everyone. Carol Defehr is leading a team and inquired whether the PAC would be interested in sponsoring their fundraising efforts.

Motion to approve JRES PAC support of the YMCA's campaign and Carol with a donation of \$250 to Carol Defehr's team. The motion carried.

- b) Sarah Riley announced that she will be stepping down from her role as treasurer at the end of the school year and will not seek re-election for the position during the elections in May.
- c) AED: Request made to acquire an AED for the school. Tracey Meldrum shared her insights.

Motion for JRES PAC to lead the process of having one installed on the school. The motion carried.

- d) Parent Question: Concession for track and field day? Is PAC involved?
Yes. A hot lunch day is linked with the day.

VII. NEXT MEETING DATE

The next meeting date will be March 5th, 2018

There being no further business, Jen motioned to adjourn the meeting. David seconded the motion. The motion passed.

ATTACHMENTS: December Minutes (approved), January 2018 Financial Report Summary, Principal's Report.

