

**Juniper Ridge Elementary School  
Parents Advisory Council Meeting  
MINUTES  
November 8, 2011 8:45-10:15am  
JRES Staff Room**

**1. ADMIN ITEMS**

Welcome & Introductions

Chantelle Stone welcomed everyone to the meeting and expressed her excitement to be chairing her first meeting. Sign in sheet was circulated. Those in attendance at the meeting were:

Karey Gray, PAC Member, SPC, DPAC  
Carmeliza Hurst, PAC Safe Arrival Coordinator  
Kim Maddison, PAC Member  
Shannon Evans, PAC Member  
Sandra Maskell, PAC Member  
Nancy Owens, PAC Past Treasurer  
Pamela Thomson, PAC Vice-Chair  
Gurdeep Pannu, JRES Principal  
Chantelle Stone, PAC Chair

ADOPTED Minutes of September 20, 2011 PAC Meeting

ADOPTED Agenda for November 8, 2011 Meeting

Distribution of PAC Contact List will be shared via email in the coming week to all Executive & Program coordinators to enable open communication

**2. STANDING REPORTS**

**Principals Report – Gurdeep Pannu**

\*The school will have a **Remembrance Day** ceremony at 11:15 on Thursday, November 10<sup>th</sup>.

\*The school has 4 **smart boards** installed and working well. They are in a Grade 3 class, Grade 5/6 split, and the 2 Grade 7 classes. The school has also purchased clickers which allows each student to input their responses to the lesson real time. The school would like to purchase an additional 4 boards this year.

\*The **Magazine Fundraiser** was offered online only this year due to the Job Action. We raised 57% of what we normally raise, due in part to the economy and the availability of ordering online only.

\*The school has paid a higher than usual \$679 in fees for families that could not pay for school supplies and Young Peoples Concert Fees. This comes out of a budgeted amount of \$500 from PAC as the Principal's discretionary fund.

\***Parent/Teacher interviews** were carried out in October and Teachers are very thankful that parents made the time to work within their daytime hours.

\***No formal report cards** will be compiled at months end, however as Report Cards are legislated, parents will receive a blank report with a note from the Superintendent and signed by the Principal.

\*The **boot racks** are out for Winter and students and parents are expected to assist in keeping the hallways as safe and clean as possible. Students are encouraged to leave their indoor shoes on the racks at the end of the day so they don't have to walk through the hallways with wet socks. Parents are also expected to remove their outdoor footwear when going beyond the entryways.

\*The **Christmas Concert** has been moved from an evening event to a daytime event (1:15-2:30) as directed by the BCTF. Parents are welcome to attend the dress rehearsals and/or the concert.

\***Lunch Hour Supervision** is being well staffed by a good mix of experienced and new parents. Training was provided in October and there are an adequate number on the schedule and substitute lists.

**\*Tell Them From Me** is a program that is being implemented in our school. It will involve a training session from the Principal and then an anonymous completion of a survey which will provide Qualitative data from our students. There is a section on demographics, social engagement, and health & food. The grade 4, 5, and 6 classes will be participating in either one or two surveys this year. Our hope is that it will provide a true picture of the state of our student body and provide a clearer direction for the future of our school.

\*Mrs. Pannu will be taking a **Leave of Absence** between January 16<sup>th</sup> and February 7<sup>th</sup> to work on a Developing World Project in Tanzania. She looks forward to blogging with students while she is there to share her experiences.

### **School Planning Report**

\*JRES is in the final year of a 3-year planning cycle. The plan for this year was to prepare goals for the next 3 years. However, the inability to meet with teachers due to Job Action makes it extremely difficult to move forward on a long-term vision. It has been noted that our PAC would still like to have the training so we are prepared in the event that we have the opportunity to move forward at some point this year.

### **Treasurer's Report – Nancy Owens**

\*Nancy reported that the Chequing account should have at least \$1,500 in it to fund what we normally pay for during the year. We need to raise at least \$1,000 through fundraising activities this year.

\*The Gaming account has sufficient funds at this time.

\*MOTION was made by Nancy that PAC approve all the traditional expenses. SECONDED by Karey Gray. All in Favour, No one opposed. MOTION PASSED

\*MOTION was made by Nancy that PAC approves payment of \$3,000 from the gaming account to purchase one of the school's additional Smart Boards. SECONDED by Kim Maddison. All in Favour, No one opposed. MOTION PASSED

\*MOTION was made by Chantelle that PAC approves payment of \$75 membership fee for BC Council of PACs. Discussion ensued on the merits and potential drawbacks of membership. Motion was SECONDED by Pamela. All in favour, No one opposed. MOTION PASSED

### **DPAC/BCCPAC Reports**

\*Karey Gray offered to represent our school at DPAC in the coming months. Meetings are the second Tuesday of every month. Chantelle will forward dates and times to Karey.

\*Chantelle will submit the application to BCCPAC

## **3. PAC PROGRAMS**

### **Safe Arrival - Carmeliza Hurst**

\*Volunteers are mostly scheduled and running smoothly – we still need a volunteer for Wednesday as one volunteer may start a new job that would take her away from contributing her time to SA.

\*All agree that this program is needed in our school and PAC will continue to support it

\*Parents need a reminder to call the Safe Arrival line if their child will be absent to save time for the volunteers. Pamela suggested that we put a note on the back of the Hot Dog Day order form

\*A Big THANKS to Carmeliza for coordinating this program!

### **One-to-One Reading – Pamela Thomson**

\*One to One is up and running!

\*A HUGE THANK YOU to D Marasco for coordinating this program for several years. She will remain as a tutor, but has retired the coordinator role. D has made such a positive impact through this program, both for students and the volunteers she has recruited and supported over the years.

\*Our first session runs from beginning of November until the end of January. We typically run a second session after Spring Break dependent on volunteers.

\***Volunteers:** We have 9 FANTASTIC volunteer tutors, most returning and a few new. Each volunteer tutors 3 students over a 1.5 hour session (30 minutes per student) once per week. This allows us to

accommodate **nine students** who attend 3 times per week. We have 3 on-call tutors as well (1 of whom is also a regular tutor).

**\*Coordinators:** Mrs. Dean is the teacher sponsor who coordinates on the staff/student side of things. Pamela Thomson is the One to One Coordinator who organizes the parent volunteers and the program at the school level. Kim Maddison will coordinate and maintain the One to One cupboard and supplies, including photocopying record forms and prepping materials as needed for the student files and for lessons.

**\*Summary of Events:**

1. We had a One to One Tutor meeting two weeks ago where we:
  - reviewed the set up of our program and the format of a One to One tutoring session
  - highlighted successful strategies and games, shared ideas and teaching tips
  - reviewed and established guidelines for consistency
  - established our tutor schedule
2. Several tutors attended the district training session last Wednesday at the Henry Grube.
3. We have completed week one of tutoring.
4. After just one week, I have already had feedback from a parent who says her son LOVES going to One to One.

**Campbell's Soup Labels**

\*Stacey Burgher provided a written report that we have 1,000 soup labels, 20-30 misc other labels, 2 salsa lids, and 1 hockey card (no those do not count for extra points!)

\*Chantelle suggested that perhaps we select an item or two from the Campbell's reward catalogue and let the school know what our goal is for labels. This should generate more interest and participation in the program. Chantelle will circulate the link to the catalogue so PAC members can vote on an item.

\*A Great Big Thank You to Stacey for spending her time counting labels for our kids' education!!

**4. PAC COMMUNICATION**

\*Chantelle shared that her vision for our PAC is the creation of a strong community through open and seamless communication. There is strength in number and every idea counts. Although volunteers and fundraising are a necessity of PAC, another important way to contribute is by sharing ideas, opinions, and knowledge. Chantelle wants to encourage parents to actively engage in their PAC and their children's education by whatever means possible, even if it's just sharing an idea or voicing an opinion on an issue facing our PAC, school or community!

\*The methods that will be use to open up communication and engage parents will be to use the JRES Web Page & create a PAC Blog, monthly PAC updates in the JRES Newsletter, using Class Parent Representatives to create closer connection between parents in a particular grade or classroom, encouraging parents to sign up to Volunteer Spot even if it just keeps them informed of the events that are happening at the school, and using the Bulletin Board to communicate with all JRES stakeholders.

**5. LEARNING OPPORTUNITIES**

**Collaborate 2011 Report – Sandra Maskell**

\*Two of our JRES parents (Sandra and Pamela) had the opportunity to attend this conference thanks to sponsorship by the School District. <http://www3.sd73.bc.ca/collaborate-2011>

\*Sandra passionately reported on the speakers that inspired her at this conference. She had those around our meeting table captivated as she shared tidbits of information about how children learn, the state of our brains, and how we can encourage the best in our kids! She urged PAC members to visit the following webpages to find inspiration of their own:

Angela Maiers – [www.angelamaiers.com](http://www.angelamaiers.com)

Daniel Amen – [www.amenclinics.com](http://www.amenclinics.com)

\*Sandra and Pamela will send a thank you note to the District for sponsoring their attendance.

**6. FUNDRAISING**

Lunch Days – Pamela Thomson

\*Lunch Days typically raise between \$300-500 for PAC

\*Sandra and Shannon have offered to help coordinate with Pamela

\*The next Hot Dog day will be Wednesday, November 30<sup>th</sup>

\*Pamela will send out forms and volunteer requests in the coming weeks.

\*Karey will look into getting food sponsorship from Walmart

Fundraising Ideas – Brainstorm – TABLED TO JANUARY MEETING

**7. EVENTS**

Book Drive – TABLED TO JANUARY MEETING

Community Event – TABLED TO JANUARY MEETING

Staff Appreciation

\*Nancy Owens has agreed to coordinate the Staff Appreciation luncheon again this year. Pamela has offered to Co-coordinate with her.

**8. NEXT MEETING DATE** Tuesday, January 10<sup>th</sup>, 2012 6:30-8:00pm