

JRES PAC Meeting Minutes (approved as corrected)
February 18, 2015

In Attendance: Claire T, Sarah R, Tracy M, Sarah P, Tracy M, Deb T, Kim M, Don Poelzer. (Teacher Rep: absent.)

Admin Items:

- January minutes adopted: Claire makes motion, Tracy Morgan seconds.
- Teacher Reps: no rep available this meeting and last. Don will ask the teachers again at staff meeting and let PAC know who is coming next month.
- Crossing Guards: Tracy Meldrum volunteered to organize. Don passed on a contact with the city; Tracy will get in touch. Guards will probably be Grade 4 & 5 students.
- Blazers Tickets: Showing a loss on the tickets, but a number were gifted at Christmas and to performers at Music on the Ridge.
- Lunch Clubs: Going very well! Games club: approx. 30 students. 2-3 parent volunteers; could use more.
- School Boundary/School Population: Don says boundary has officially been extended to include all of Juniper, including all new develop in Juniper West. 1998 school population: 410 students. Current population: 420; space for 20 more students. 52 Grade 7's leaving this year. Anticipating 44 kindergarteners next fall.
- Spring/Year End Dance: Grade 7 teachers, Rolynda Simpson and Grant Naylor, working on ideas for year end celebrations. Sarah P to get in touch with them.
- Staff Appreciation Lunch: Set date: probably last week of May, possibly the 26th (avoid 27th and 28th) Don to confirm school schedule and get back to PAC.

Principal's Report:

- Foundation Skills Assessment (FSA) Testing: 94% participation rate for Grade 4 and Grade 7 students in numeracy, reading and writing.
- Report Cards March 13: Interim assessment completed by teachers in the form of interim report or meeting with parents. Recent half days were to allow time for optional parent/teacher interviews.
- Science Fair: None being held at JRES this year. Cariboo Mainline Regional Science Fair: April 9 and 10, 2015 at TRU. Any students in Grade 4 and up can participate, SD 73 pays the fees, some prizes awarded.
- Track and Field: JRES will co-host Parloff with Dallas Elementary. Students selected on point A to point B speed. JRES Track Meet: May 6 or May 8* (*May 8 is a conflict with day selected for Spring Carnival...both need to be confirmed.)
- Welcome to Kindergarten: Kindergarten orientation. June 9, 1pm. Various stations and activities and guests: public health nurse, PAC to run photo booth, Henry Grube Education Centre staff.

Treasurer's Report:

- Music on the Ridge Coffee House: \$200 profit. Run as community building event next time, not a fundraiser.
- Chocolate Covered Strawberries: \$11 loss. PAC sold as a treat. No pre-orders as an experiment; may pre-order next time to ensure break even.
- Expense Reimbursement Requirements: - Expenses must be approved through PAC prior to spending (exception for hot lunch program). - Submit itemized receipt. - Write on back of receipt who it is payable to and what fundraiser/event the expense was incurred for. - Make sure receipt contains only items that will be reimbursed (not mixed with personal purchases). - Have one person (or as few as possible) making purchases for each event/fundraiser (eliminates writing cheques for small amounts to several people.)

Fundraisers:

- Coffee/Tea: March/April. Not yet sure if the two products will be sold together.
- Bulbs & Seeds: Tracy Meldrum suggested Versey's seed catalogue. PAC would submit one order. Order would be sorted and distributed at school? Deadline to order: May 1.

Entertainment:

- Family Movie Night: Thursday, February 26. Big Hero 6.
- Spring Carnival: - May 8 scheduled with Krista Halland, Don says he may hold Track and Field on this day; must confirm. - Circus Theme. - Approx 45 volunteers needed. Approach counselling dept at Valleyview Secondary and TRU Athletics for students that have volunteer hours to fulfill. - PAC would like to ask teachers to have classes make circus-themed decorations; Don says teachers may not be receptive. Will ask Gr 7 teachers since they run

leadership group. Could run a lunchtime club to make the decorations? - Budget: similar to last year's at \$1950. - Variety of primary and intermediate games/activities. - Face painting: will likely hire Krista Buck again; may enlist some Grade 7's as line was very long last year. - 50/50 draw instead of silent auction. Will hold periodic draws throughout the event. Need license. - Cake Walk. Need license. - Petting Zoo? Wii Dance Off? Arcade cars? Intermediate prizes: movie tickets? Acoustic music? - Vote on approving budget: Tracy Meldrum moves to accept budget; Tracy Morgan seconds.

- Sound System Volunteers: Don to train someone. Tracy Meldrum, Mike M? Don will set up equipment on a cart ready to go.

Playground Committee:

- Current playground quote: \$52,000. We have raised \$22,000.
- Two prong fundraising campaign: 1) Parent Letter with donation form; all donation over \$20 are eligible for a tax receipt. 2) Letter to Corporate Sponsors will go out March 1. Will look at businesses registered in Juniper and some of the major employers in Kamloops. - Sponsorship request form will be in the Juniper Connector Mar/Apr/May.
- Junk for Jungle Gym: set up tables on upper field on Juniper Ridge Garage Sale day. Use community room as drop off zone Thu, Apr 30 and Fri, May 1.
- Updating parents on progress: create a visual meter of funds raised? Add photos or site plan to parent letter. Stake out ground on playground site on garage sale day?
- End of Fundraising Campaign: December 2015. Will build whatever our funds will purchase at that time. Once money is in, will get quotes from at least two companies and go with the one that best fits our needs.

Lunch Hour Clubs:

- Clubs finish at Spring Break. Outdoor clubs suggested for after break. Deb T brings in her jump rope on Tuesdays. Gardening/Geology Club: Tracey Meldrum volunteered.

Hot Lunch: Easter Treat: Foil wrapped eggs or jelly beans to be handed out as treat to all students on April 2. 13 allergic students (various allergies). Kim M to look for nut free candies. Don will phone all families with allergic children to let them know in advance what will be served.

Sports Fee:

- One-time sports fee for any students that participate in extra-curricular sports teams. \$10? Fee goes towards refs, jerseys, team equipment, and sometimes gas reimbursement for out of town games.

Photo Copying Bill:

- Don has unexpectedly presented PAC with a photocopying bill for \$440, covering PAC copying costs from Sep 2014 to Jan 29, 2015. PAC has not previously been charged for copies.
- Don says it is a cost recovery effort. At current rate of photo copy and other expenses the school could find itself over spent. It is not uncommon to write a cheque from in house accounts to balance school district account.
- Projected cost to PAC: \$1,000 in copying by end of school year.
- School cost: \$0.06 per copy. Retail cost: \$0.03 per copy (bulk rate). PAC to consider switching to retail location for copying.
- Negotiating with Don on copy bill. Don suggested trading the cost of the copy bill for the money PAC donates to pay for buses on field trips. Nothing decided yet.
- Don indicated he may be able to create a spot for PAC expenses in next year's budget.
- Tabled the issue until next meeting.

Sports Ribbons:

- Cost of ribbons has gone up a lot in recent years. Don not issuing ribbons this year; will track students' results in a database and then issue certificates the next day.

Next Meeting: March 11, 2015, 6:30pm (staff room or library)