

## APPROVED FOR DISTRIBUTION (WITH REVISIONS)- JRES PAC Meeting Minutes, March 8, 2016

**IN ATTENDANCE:** Tracy Meldrum (PAC President), Sarah Riley (PAC Treasurer), Theresa Nernberg (PAC Secretary), Krista Halland (JRES Vice-Principal), Claire Tosoff, (DPAC Rep), David Takahashi, Krista Buck

**6:05 Tracy Meldrum motioned to start the meeting. Claire Tosoff seconded the motion. The meeting started.**

### **1. ADMINSTRATIVE ITEMS**

- Welcome and Introductions: Tracy Meldrum welcomed all attendees.
- Thank You Cards, In and Out: The PAC passed around thank you cards for attendees to sign for the volunteers that organized the lunch club programs: Tasha Vedd and Jen Proctor for Lego club, Sarah Riley and Claire Tosoff for craft club, and Tracy Meldrum and Tracy Morgan for puzzle club.

### **2. OLD BUSINES**

- February minutes adopted: Tracy Meldrum read out a summary of the February minutes. **Tracy Meldrum motioned to accept the minutes. Sarah Riley seconded the motion. The motion carried.**

### **3. STANDING REPORTS**

- Principal Report: Krista Halland provided the following information to the attendees:
  - Position Posted: Mrs. Vigna-Lawrence will be absent for the remainder of the year. A teacher on call has been filling in. The position for now until May 16th has been posted. The closing date was yesterday and the interviews will be tomorrow. The position will be filled on Thursday.
  - FSA Scores: FSA booklets will go home at the end of the week. These scores are not report cards. These are province-wide scores for standardized tests. Juniper Ridge scored higher than the average.
  - Spring Concert: The theme is "How Your Garden Grows". The dress rehearsal is on March 16<sup>th</sup> and the concert is on March 17<sup>th</sup>, show time is 1:15 on both days and parents are encouraged to attend.
  - Talent Show: The intermediate talent show is on Thursday March 10 at 1:00. Parents are welcome to attend.
  - Jesse Miller: The Grade 6 and 7s will be attending the student seminar on internet safety. The parent seminar is on March 10; however, seating is limited and registration may be to capacity soon.
  - Grade 7 Transitions: Daniel Harris from Valleyview Secondary is meeting with Don Poelzer regarding transitioning students with special needs etc. Students are taking home course selection forms for parents to review and sign for classes next year.
  - Report Cards: Report cards will be sent home on March 16<sup>th</sup>.
  - Sports: The Tier 1 boys and girls basketball teams did great this year. The boys made it to the semi-finals and the girls placed 3<sup>rd</sup> in the district semi-finals.
  - Level Readers: Level readers have started to arrive.
  - Science Fair: Mrs. Stonehouse's class is participating in the science fair. Ten projects will be selected to present at TRU on April 7<sup>th</sup> and 8<sup>th</sup>.
  - Teddy Anderson Hoop Dancing: The first nation storytelling concert was on Monday and was great.
  - Monster Theatre: The event will be on April 11<sup>th</sup>.
  - Project Soul Dancers: The event will be on May 3<sup>rd</sup>.
  - Kindergarten Registration: There are currently 39 kindergarten students registered. The school can take up to 44 without making adjustments.
  - Sick Students: There is currently a district wide issue with sick students (colds and flus). All schools are seeing high absent rates.
- DPAC Report: Claire Tosoff provided a summary of what was discussed at the February 16 DPAC meeting. A written summary of the meeting was provided to attendees and a copy is attached to these minutes. The main items discussed at the meeting were:

- Food Safe Course: The course is set for April 23 8:00 to 4:30. The cost is covered by DPAC for the first 12 people. Anyone connected to PAC can attend. Ten people must register for the course to run and only three are signed up.
- Jesse Miller: The event is on March 10 and registration is filling up fast.
- Askable Adult: A venue is needed to host a presentation. Confirmation on whether Juniper Ridge can host an event is needed. Possible dates are April 12 or 26<sup>th</sup>.
- BCCPAC: A rep is needed to attend the meeting in Kelowna on April 29 to May 1. Travel is covered.
- DPAC AGM call for executive members: Chair and Vice-chair are vacant.
- First Aide Training: Juniper asked if DPAC could host first aide training for playground supervisors. A survey will be sent to schools to assess interest.
- Superintendent's Report: This is the first year that there have not been enough spaces for French immersion students. There is a plan in place to expand the program, money depending. Beattie School of the Arts is now Kamloops School of Arts. The old Beattie Elementary is now McGill Elementary. An additional inservice day has been added to the 2016/17 school year. The board of trustees has repealed the school planning council act and is waiting to see what replaces it.
- o Teachers Report: A teacher rep was not present.
- o Treasurer's Report: Sarah Riley provided attendees with the financial statement spreadsheet; a copy of the financial statement is attached. Sarah highlighted expenditures, all items were within already approved spending budgets. The current account balance is \$5,759.36 but \$2,800 will go to level readers and \$600 for hot lunch expenses. More revenue is needed if there will be any additional spending this year.

#### 4. OPERATIONS AND COMMUNICATION

##### 1. Winter Term

- o Hot Lunch Committee Update: The following hot lunches are planned: April 21 Pizza, April 29 Senior Frogs, May 11 hot dogs, May 26 Pizza, and June 17 Tim Horton's. These dates will be opened on the Munch and Lunch this week if no conflicts are noted. There are still families that have not paid outstanding fees for previous lunch orders. The PAC discussed whether these families can order from the new lunches while these fees are outstanding. The consensus was that the fees should be paid and the families will be contacted again.
- o Entertainment Committee Update: Star Wars will be shown on an intermediate movie night on April 8<sup>th</sup> at 6:30 and a family matinee on Saturday April 9<sup>th</sup> at 1:30. There will be a spring treat on April 13<sup>th</sup>. The staff appreciation luncheon is proposed for May 27<sup>th</sup> but the PAC is open for other dates if suggested by staff. Kindergarten orientation will be held on June 10 over the noon-hour.
- o Lunch Hour Clubs: The winter lunch hour clubs were a huge success and were well attended. No clubs are planned now that the warm weather is here.
- o Safer Schools Travel Committee: The committee has had two meetings. Results of the take home survey will be drafted soon.
- o Education Seminars: Sophie Winkles will present a Safe use of Social Media talk on Tuesday April 26<sup>th</sup> at 6:30. Christa Hayward Farmer will present a talk on Mental Health and Wellness on May 17 (pending confirmation). The Safer Schools Travel Program survey summary and recommendations will be submitted to the City of Kamloops in May.
- o One-to-One Reading Program: The program is running a second session.
- o Parent Feedback: Three parents have contacted the PAC with concerns related to the state of the washrooms in the school. They are concerned that the doors don't lock and that the washrooms are not clean. Tracy confirmed that the washrooms are cleaned once every morning, and no additional time is allocated for cleaning throughout the day. The PAC will post a web page reminder to parents to talk to students about bathroom use expectations and Krista Halland will look into having the school run bathroom use orientation refresher for students.

#### 5. PLANNING

##### 1. Spring Term Planning

- Hot Lunch/Committee and Entertainment Committee: See above.
- Fundraisers: Fundraisers are still a blank slate. The attendees discussed an assortment of options including a Chapters 10% of profit day and kids artwork packages. The PAC would love to hear any suggestions for fundraising initiatives. Keep the ideas coming!

## **6. GOALS**

- Level Readers: Phase I level readers for the primary grades have already been ordered and are arriving. Phase II, the Kindergarten readers, will cost \$800. Since the PAC financials are low and the new books would not arrive until the new school year, the PAC discussed holding off on the purchase until later in the school year. **Claire Tosoff motioned that the PAC defer the vote to by Kindergarten level readers until the next PAC meeting. Tracy Meldrum seconded the motion. The motion carried.**

## **7. NEW BUSINESS**

- Concert Supplies Reimbursement: Tracy Meldrum proposed that the PAC reimburse Mrs. Powerie for the cost of materials for the primary concert. The consensus was that the PAC did not want to set a precedent for reimbursement of these kind of expenses after the fact. Krista Halland will look into seeing if there is money in the school budget to cover some of the costs.

**7:35 Tracy Meldrum motioned to adjourn the meeting. Claire Tosoff seconded the motion. Meeting adjourned.**

## **8. NEXT MEETING DATE**

- Tuesday April 12 at 6:00 pm JRES staff room or library

**ATTACHMENTS:** 2015-16 Approved Budgets, February16 2016, DPAC meeting-@ Henry Grube