

APPROVED FOR DISTRIBUTION - JRES PAC Meeting Minutes, February 9, 2016

IN ATTENDANCE: Tracy Meldrum (PAC President), Sarah Riley (PAC Treasurer), Tracy Morgan, Don Poelzer (JRES Principal), Krista Halland (JRES Vice Principal), David Takahashi, Amber Hooton (DPAC Rep), Jana McKerral, Jennifer Hatton, Kerrie Fraser, Syd Takahashi

Guest: Marie Sandy, First Nations Education Worker

6:05 Meeting started.

1. ADMINISTRATIVE ITEMS

- Welcome and Introductions: Tracy Meldrum welcomed all attendees.
- Thank You Cards, In and Out: The PAC received a thank you card from teacher Mrs. Pierce and a card and box of chocolates from Mrs. McBurnie for PAC's efforts in the school.

2. OLD BUSINESS

- January minutes adopted: Tracy Meldrum read out a summary of the January minutes. **Tracy Meldrum motioned to accept the minutes. David Takahashi seconded. The motion carried.**

2(a) GUEST SPEAKER

Guest speaker Marie Sandy introduced herself. She is a member of the Williams Lake Band and a half time First Nations Education Worker. The school has a budget for parental engagement in First Nations education in the school. Existing programs in the district include girls groups and boys groups for grades 4-12 and Talking Tables program for kindergarten student who need to catch up on learning. Don reported that 44 Juniper students identify as Aboriginal and/or Metis. First Nations education will be addressed in curriculum changes currently underway. School assembly on April 7 is a day of recognition with a focus on storytelling. Discussed and decided that Marie will join Don's presentation to parents on February 17th including providing tea and bannock and possibly a drumming circle.

3. STANDING REPORTS

- Principal Report: Don Poelzer and Krista Halland provided the following information to the attendees:
 - Grade 4 and Grade 7 FSAs: The FSAs are now completed and will be marked soon. Results should be available by the third week in February and parents will get a copy of their child's results. Overall trends will be included in school improvement plan in key areas of numeracy, reading and writing. Next year is a transition year with curriculum shift so not sure how FSAs will look next year.
 - Kindergarten registration is the week of February 22, a week early than usual. Don will post a registration form on the webpage for parents. If students live in the catchment area, they will go to JRES. Staffing isn't confirmed until after the first week of school. Difficult to predict numbers because of families that move in over the summer. Maximum 22 students per K class.
 - Parent teacher interviews will be next week on the early closure days February 17 and 18. February 19 is a non-instructional day and staff will learn about weaving Aboriginal content in to new curriculum. Changes to curriculum were discussed at the January pro-d day and JRES has been doing this for some time.
 - School improvement plan will be replaced by school learning plan including school self-assessment. The district will seek feedback from staff in March and set goals for the next 2-3 years. The district sets overall goals. PAC will be consulted during this process.
 - Don will be attending High-Tech High in San Diego Feb 29-Mar 2 for an internship in inquiry-based learning
 - Krista will be acting principal at Dufferin for 2 weeks; Grant and Rolynda will act at JRES
- DPAC Report: Amber Hooton provided a summary of what was discussed at the January DPAC meeting

- The Framework of Accountability relates to school planning – contact Amber for more details if interested
- DPAC has funds available for bursaries which PACs can apply for
- Posters are up and information out about Jesse Miller’s upcoming parent education seminar – need to pre-register for session held on March 10 at Henry Grube Ctr. Grade 6&7 students will be bussed to Pacific Way elementary for their session with Jesse Miller.
- DPAC will fund Food Safe for Hot Lunch Committee – need to have someone with Food Safe for hot dog days
- There is an upcoming conference in Kelowna in April – topic TBA
- David Thompson acquired shutters; JRES is getting shutters this summer
- Trustee provided update that administration staff are getting a retroactive salary increase
- o Teachers Report: Teacher Rep not present
- o Treasurer’s Report: Sarah Riley provided attendees with the financial statement spreadsheet and read out a summary. Dues of \$50 were paid for One-To-One Reading. Fresh is Best fundraiser brought in \$795.21. Balance in chequing is \$6348.86 and in gaming \$162.66. Noted that One-To-One budget should read \$150 as passed at the January meeting. Still need to pay vendors for Tim Horton’s and Pizza lunches.

4. OPERATIONS AND COMMUNICATION

1. Winter Term Events

- o Hot Lunch Committee Update: Lunch this Friday is Senor Frog’s pasta. February 26 is Tim Hortons, March 10 Little Caesars. Committee is drafting their Spring Plan which will include Track and Field day to avoid having food waste.
- o Entertainment Committee Update: Valentine’s treat was discussed but not happening; maybe Easter treat instead. Movie Night February 18 will be The Good Dinosaur. Need to pay for annual license soon which is usually covered with the proceeds from one movie night. Hoping to get Star Wars next. The committee is working on their plan for the Spring Term; debating having Carnival in June (year end) or September (25th birthday of school plus playground ribbon-cutting). Spring Talent Show being planned.
- o Playground Committee: If equipment hadn’t been purchased by the beginning of this calendar year, it would have cost \$12K more for the same equipment.
- o One to One Reading Update: The first session has ended and was very successful. There is a party scheduled for the tutors and students on Feb 18. Second session will run Feb 22-May 26 and involve 9 students and 3 new tutors.
- o Fundraisers: The Fresh is Best Fundraiser went well and made \$795.21 as discussed in the treasurer’s report.
- o Safer Schools Committee: This newly formed committee of 8 members met last week and will meet again on Feb 25 to discuss a survey for parents and school neighbours. There is a March deadline to get infrastructure change recommendations to the City for completion over the summer.
- o Health and Wellness Committee: events include Feb 17 talk by Don, Jesse Miller in March (school district organized this), perhaps Cst. Sophie Winkles in April and Christa Haywood-Farmer in May to discuss mental health. Committee can provide child care and light refreshments during events. **David motioned that we allocate a budget of \$200 to the Health and Wellness Committee, motion carried.**

5. PLANNING

Ideas for spring term should be brought forward to next meeting.

6. GOALS

Level Readers: Tracy Meldrum met with K and Gr 1 teachers about their wish lists. Grade 1 teachers know exactly what they want for their classrooms. The school will be buying intervention kits for the classes at a cost of around \$3K. **Tracy Meldrum moved that PAC purchase guided reading kit for Gr 1 at a cost of \$1200, Jen Hatton seconds, motion carried.**

7. NEW BUSINESS

- Letter from Claire Tosoff read by Sarah Riley regarding the DARE program and a request for funds to help with refreshments for a graduation party on March 3. **Tracy Meldrum moved that PAC provide \$50, David seconds, motion carried.**
- Level Readers: Tracy Meldrum met with K and Gr 1 teachers about their wish lists. Grade 1 teachers know exactly what they want for their classrooms. The school will be buying intervention kits for the classes at a cost of around \$3K. **Tracy Meldrum moved that PAC purchase guided reading kit for Gr 1 at a cost of \$2500, Jen Hatton seconds, motion carried.**

7:35 Tracy Meldrum motioned to adjourn the meeting. Sarah Riley seconded the motion. Meeting adjourned.

8. NEXT MEETING DATE

- Tuesday March 8, 2016 at 6:00 pm JRES Staff Room or Library

ATTACHMENTS: 2015-16 Approved Budgets